



Commission Meeting

July 19, 2019

475 SW 5th Street, Suite D

Des Moines, Iowa 50309

Meeting Book - July 2019 Commission Meeting

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IOWA COLLEGE STUDENT AID COMMISSION

Executive Director's Report July 2019

Local College Access Network Convening & Grant Awards

Nearly 50 representatives of Local College Access Networks from all over the state gathered in Des Moines on June 6th and 7th for our 2019 LCAN Convening. International leader in the field of collective impact and consulting director at the Tamarack Institute for Community Engagement, Sylvia Cheuy led the training with Iowa College Aid Community Engagement Consultants. In addition to in-depth training on collective impact, as a structured framework for collaborative action to increase college attainment rates, attendees learned more about Iowa College Aid Community Engagement programs and Future Ready Iowa.

June also marked the launch of our 19/20 LCAN Competitive Grant Series, with a total of 17 communities submitting proposals, most of them in attendance at the Convening. This included a record of submissions from five new communities. Iowa College Aid announced awards this month to 15 of these communities, totaling \$630,500 in grants. Another first for the initiative, was not all applicants receiving awards. Our recent restructuring of the initiative has placed an increased emphasis on upfront planning and preparation for grant eligibility than the past. Training and technical assistance has been offered to the two remaining communities to support their success in the 20/21 grant cycle.

An additional nuance to the new grant series has been the funding of population-targeted LCANs, an approach that is also attracting national attention. These new LCANs allow us to offer an ecosystems approach to support our highest need populations across the state by dedicating time and resources to collecting data, forming a common agenda and developing action teams that can inform statewide and community-specific work. These LCANs serve as an essential resource for our localized LCANs to call upon in a more efficient manner than each attempting this work independently.

Currently, four LCANs are population-targeted, addressing LGBTQ, Asian and Pacific Islander, Foster Care and Latino populations. The remaining 11 are location-specific: Story County, Black Hawk County, Carroll Area, Quad Cities, Mason City, Dubuque, Ottumwa, Muscatine, Franklin County, and Estherville.

Future Ready Iowa

On Tuesday, June 28, staff authorized participating colleges to begin awarding the Future Ready Iowa Skilled Workforce Last-Dollar Scholarship. The FAFSA filing deadline was set at August 1 this year due to the late implementation schedule for the program. Significant changes were made to our online scholarship and grant processing system within a compressed timeframe to allow for the release of the award authorization. The appropriation for this program is just over \$13 million in 2019-20.

Also on Tuesday, June 28, the application for the Future Ready Iowa Skilled Workforce Grant was released. The priority deadline is August 1, but lowans can continue to apply until December 1. The maximum Grant award during the 2019-20 academic year will be \$3,500 for full-time students. The appropriation for this program is \$1 million in 2019-20.

IOWA COLLEGE STUDENT AID COMMISSION

Minutes of Meeting May 10, 2019

Members Present:

Michael Ash	Manny Atwood
Sherry Bates	Cassandra Bond
Cecil Dolecheck	Tim Fitzgibbon
Katie Mulholland	Mark Putnam
Herman Quirmbach	Doug Shull
Barbara Sloniker	Emily Stork
Jeremy Varner	Cindy Winckler

Members Absent:

Tim Kraayenbrink

AG Present:

Emily Willits

Staff Present:

Todd Brown	Prasanna Bujimalla
Jennifer Christensen	Laura Ingleby
Karen Misjak	Julie Ntem
Christina Sibaouih	Carolyn Small
Mark Wiederspan	Ashley Wendt

Guests Present:

Gary Adams	Iowa Student Loan
Rachel Boon	Board of Regents
Angie Carlson	Capri College
Ean Freels	DMACC
Wade Leuwerke	GEAR UP Iowa
Laurie Wolf	Iowa Community College Trustees

Call to Order

The Iowa College Student Aid Commission met for a regularly scheduled meeting on May 10, 2019 at the Commission's Office, 475 SW 5th Street, Suite D., Des Moines, Iowa. Commission Chair Mulholland called the meeting to order at 10:00 a.m.

Executive Director's Report

Ms. Misjak shared that Mark Wiederspan was invited to testify before the U.S. Senate HELP Committee in March. This was the first time a Commission staff member had been invited to speak. Ms. Misjak said his testimony was on "Reauthorizing the Higher Education Act: Simplifying the FAFSA and Reducing the Burden of Verification." During his testimony, Ms. Misjak said he provided five items to simplify the FAFSA while ensuring that the FAFSA can remain our application for state aid. These recommendations included 1. Cutting the number of questions on the FAFSA, 2. Sharing more data between the IRS and educational institutions, 3. Asking states which non-financial FAFSA questions they need to determine aid eligibility, 4. Reinstate cap of 30 percent of students at any institution being selected for verification, and 5. Being transparent about why students are selected for verification.

Ms. Misjak reminded Commissioners that Chair Mulholland appointed a Community Engagement Sub-Committee during the last Commission Meeting and shared this committee will have their first meeting following the Commission Meeting. There are many things happening in this area and staff is looking forward to working with the committee. Ms. Misjak said the first LCAN was established in 2014 and when the Commission began with this program, we followed the Michigan Model and worked closely with Michigan College Access Network to train internal staff and LCAN stakeholders with the Collective Impact Model. Ms. Misjak continued by saying staff are currently looking at how we can standardize collective impact for the State of Iowa and will be hosting the second annual LCAN convening , June 6 and 7 in Des Moines. This convening will train staff and stakeholders from the LCAN communities receiving the LCAN grants and it is a great opportunity to collaborate and share ideas that are working to increase college attainment rates across Iowa.

Ms. Misjak said the GEAR UP cohort are juniors this year and during their junior year, students take the ACT test. Nine of the twelve school districts in this cohort implemented district wide ACT testing for the first time. Ms. Misjak added this is both cost and time

prohibitive, and with this process, the test is scheduled during the school day. Over 75% of the GEAR UP students signed up to take the ACT and there was an increase of more than 28 percentage points in the completion rates based on students taking the ACT in the previous year.

Ms. Misjak shared this is the second year that we have had AmeriCorps members in Iowa high schools as College Access Coaches. These coaches work with seniors to ensure that they complete all the necessary paperwork to enroll in college and offer support as they transition from high school to a college campus. Ms. Misjak said we are expanding our role to support Future Ready Iowa Mentoring for the Last Dollar Scholarship and Grant recipients. These members will be on the campus as College Success Coaches. In response to a question from Commissioner Quirmbach, Ms. Misjak said there are currently 10 AmeriCorps members and we will be recruiting an additional 15 members.

Minutes of Meeting

Motion: Commissioner Shull moved to approve the meeting minutes for the February 22, 2019 Commission Meeting with a minor grammatical correction on page 10 second to last paragraph. Commissioner Fitzgibbon seconded the motion, which passed unanimously.

FY 2020 Meeting Schedule

Motion: Commissioner Ash moved to approve the FY 2020 Meeting Schedule as written. Commissioner Shull seconded the motion, which passed unanimously.

Administrative Rules

Mr. Brown said there are two Administrative Rules for consideration today and both rules originated from the Governor's Future Ready Iowa (FRI) Act passed during the 2018 Legislative Session. Funding was passed during the 2019 Legislative Session. Mr. Brown continued that everyone has been sincerely appreciative for the additional funding for students. A NIACC representative shared some emotional success stories from a similar program they have at their school. Staff feels we are in a good place to implement these programs and have had a lot of discussion on student eligibility. Mr. Brown said one big thing is there are two populations that qualify for this scholarship,

new high school graduates starting college full time or adult learners defined as 20 years of age and above starting college at least part time. Students must plan to earn a postsecondary certificate, diploma, or associate degree aligned with a high-demand job.

Mr. Brown gave special thanks to the Financial Aid Directors who dropped everything to help with these programs and rules and wanted to recognize all of the support that was received by staff.

Mr. Brown said the Legislative Committee reviewed both of the proposed rules and we will take each recommendation separately. First, staff is recommending to propose Administrative Rules Chapter 15 – “Future Ready Iowa Skilled Workforce Last-Dollar Scholarship Program, the Committee proposed adding the word “primarily” between not and to in section 15.6a and will now read as follows:

15.6a. The eligible institution shall demonstrate the eligible program leads to employment upon completion and not primarily to transfer to baccalaureate degree programs by providing student data in a form and manner prescribed by the college student aid commission. The college student aid commission, the department of workforce development, and the Iowa department of education shall jointly determine employment outcomes, including wage thresholds.

Motion: Commissioner Putnam move to approve the addition to add the word primarily on section 15.6 subsection a. Commissioner Bates seconded the motion. Commissioner Ash asked for more clarification on the additional word. Commissioner Putnam said it feeds the idea of having a stackable structure that is desirable. Motion passed unanimously.

Chair Mulholland said a request was received by Dr. Laurie Wolf to formally speak during the Commission Meeting and invited her to speak.

Dr. Wolf thanked Todd Brown and Tristan Lynn for their work on the Last Dollar Scholarship Rule and Program. She brought attention to section 15.3 subsection J1. Dr. Wolf’s concern revolves around programs that require a prerequisite such as the RN program and shared that a lot of students would be disqualified if they complete the prerequisites prior to starting the program. Dr. Wolf proposed some changes to 15.2 and section 15.3 subsection J1 and said they do not want to change the statute but broaden it. The handout is attached.

Dr. Wolf said this recommendation would put these students on a wait list and when the prerequisites are completed, they would become eligible for the funding of this program. Chair Mulholland said part of the eligibility for the funding has to do with the amount of time that it would require for a student to finish. Commissioner Quirnbach questioned based on the recommendation how would the students pay for the first two semesters of prerequisites until they are able to get into the nursing program. Dr. Wolf said these students would be eligible for Pell Grants, work-study federal grants or out of their own pocket. Dr. Wolf said the prerequisites are considered part of the program and must be completed to participate in the program.

Commissioner Putnam said a legislative remedy would be one path, and the other sounds like it could be discretionary at the institution level. He continued that the statute does not define the programs, and that could be done at the individual colleges. Commissioner Varner added that at this time it is too late to redefine the programs for the next academic year. Mr. Brown said if prerequisites are embedded into the eligible program, no change would be needed to the rules. Mr. Freels stated he felt graduation rates would plummet if the prerequisites were embedded into the programs as not all students finish the prerequisites to even get in to the program. Commissioner Quirnbach added that students are not allowed into a program if they do not succeed in completing the prerequisites. Commissioner Quirnbach said the financial projections were assuming that students taking prerequisites are not getting funding, and that we are not going to be able to fund all of the people under the narrower definition that is being suggested.

Chair Mulholland asked whether the Commission should pass the proposed rule so it may begin the process of the comment period or not pass what has been provided and start again, which would delay administration of the program. The following motion was made and approved.

Motion: Commissioner Putnam moved to approve the proposed new Administrative Rules Chapter 15 – “Future Ready Iowa Skilled Workforce Last-Dollar Scholarship Program”. Commissioner Fitzgibbon seconded the motion, which passed unanimously.

Mr. Brown said the second rule before the board is to propose new Administrative Rules Chapter 16 – “Future Ready Iowa Skilled Workforce Grant Program. The committee had no comments. Commissioner Bates asked to amend the proposed rule in section 284-16.5 subsection b. to add “in consultation with eligible institutions”.

Motion: Commissioner Ash moved to approve the recommended addition of the word "in consultation with eligible institutions" 283-16.5 subsection b. to now read: *b. Before a program of study is considered an eligible program, the department of workforce development and the college student aid commission in consultation with eligible institutions must jointly certify that the program of study and credential are aligned with a high-demand job.* Commissioner Fitzgibbon seconded the motion, which passed unanimously.

Motion: Commissioner Putnam moved to propose new Administrative Rules Chapter 16 – "Future Ready Iowa Skilled Workforce Grant Program. Commissioner Ash seconded the motion, which passed unanimously.

Amperage Contract Extension

Mr. Brown reported this is the last of five one-year extensions allowed for the Amperage Contract. Staff have been pleased with the work that Amperage has provided and has a long history with this vendor. This contract allows for spending up to \$100,000 in FY2020. The Commission spent \$1050 in FY 2019.

Motion: Commissioner Varner moved to exercise the option for a one-year extension of the Public Relations and Communication Services Contract with Amperage. Commissioner Shull seconded the motion, which passed unanimously.

Audit and Finance Committee

Commissioner Fitzgibbon said the Audit and Finance Committee met and reviewed the proposed budget for FY 2020. Also discussed during this meeting was mini grants to be awarded for LCAN events in the different communities that currently have a LCAN grant. Commissioner Fitzgibbon said staff shared that there was one audit finding during the last fiscal year that involved internal controls and appropriate division of duties. The report will no longer be provided as a printed book, but as a link. When the link is available, staff will send out to all Commissioners.

Motion: Commissioner Fitzgibbon moved to approve the proposed FY 2020 Budget as presented. Commissioner Putnam seconded the motion, which passed unanimously.

Legislative Committee

Mr. Brown provided a recap of the 2019 Legislative Session. Commissioners were provided documents that included a Session in Review, Funding Requests for FY 2020, as well as a spreadsheet outlining the bills that staff watched during the session. Mr. Brown shared there was a 24% increase in funding for programs that are administered by the Commission.

Staff Report

Ms. Small shared that staff have been working on an automated registration and invoicing system and are excited to start testing soon. She also provided a report on Postsecondary Registration Approvals as well as Exemption and SARA approvals, and provided a list of Exemption Applications that are currently under review. Ms. Small said she is also monitoring the developments that led up to the sudden closure of the Dream Center schools and staff have established a webpage for Iowa Residence with some advice regarding things students should be considering when making future plans.

Ms. Bujimalla provided an update on the FY 2019 year-to-date financials.

Mr. Leuwerke provided the outcomes of the GEAR UP Evaluation results after the 10th grade evaluation.

Mr. Wiederspan provided an overview of the report "How Iowa and Its Citizens Benefit from Higher Education".

Commissioner Comments

Commissioner Winckler expressed concern for the need for childcare and that it was a discussion happening during the session. It is identified as a high demand area; however, the salary does not meet the threshold to receive the Future Ready Iowa Scholarship. She stated that there is a 350,000 shortfall of childcare spots and questions if there is any connection with lack of childcare and getting workers back into the workforce.

The meeting adjourned at 12:02 p.m.

Katie Mulholland, Chair

Doug Shull, Vice Chair

IOWA COLLEGE STUDENT AID COMMISSION

**Administrative Rules
July 2019**

Recommended Action:

**Move to propose amendments to Administrative Rules Chapter 8 –
*“All Iowa Opportunity Scholarship”.***

COLLEGE STUDENT AID COMMISSION [283]

Notice of Intended Action

Proposing rule making related to all Iowa opportunity scholarships and providing an opportunity for public comment.

The Iowa College Student Aid Commission hereby proposes to amend Chapter 8, “All Iowa Opportunity Scholarship Program,” Iowa Administrative Code.

Legal Authority for Rule Making

This rule making is proposed under the authority provided in 261.3.

State or Federal Law Implemented

This rule making implements, in whole or in part, Iowa Code chapter 261 and 2019 Iowa Acts, Senate File 246.

Purpose and Summary

The chapter implements amendments enacted in 2019 Iowa Acts, Senate File 246. Senate File 246 strikes age thresholds that restrict eligibility for two student populations, ensuring that all applicants are held to similar general eligibility criteria.

Fiscal Impact

This rule making has no fiscal impact to the state of Iowa.

Jobs Impact

After analysis and review of this rule making, no impact on jobs has been found.

Waivers

Any person who believes that the application of the discretionary provisions of this rule making would result in hardship or injustice to that person may petition the Commission for a waiver of the discretionary provisions, if any, pursuant to 283 – Chapter 7.

Public Comment

Any interested person may submit comments concerning this proposed rule making. Written comments in response to this rule making must be received by the Commission no later than 4:30 p.m. on September 3, 2019. Comments should directed to:

Karen Misjak
Executive Director
College Student Aid Commission
475 S.W. Fifth Street, Suite D
Des Moines, Iowa 50309-4608
Phone: 515-725-3410
Fax: 515-725-3401
Email: karen.misjak@iowa.gov or administrative rules website at <https://rules.iowa.gov>.

Public Hearing

No public hearing is scheduled at this time. As provided in Iowa Code section 17A.4(1) “b,” an oral presentation regarding this rule making may be demanded by 25 interested persons, a governmental subdivision, the Administrative Rules Review Committee, an agency, or an association having 25 or more members.

Review by Administrative Rules Review Committee

The Administrative Rules Review Committee, a bipartisan legislative committee which oversees rule making by executive branch agencies, may, on its own motion or on written request by any individual or group, review this rule making at its regular monthly meeting or at a special meeting. The Committee’s meetings are open to the public, and interested persons may be heard as provided in Iowa Code section 17A.8(6).

The following rule making action proposed:

Amend the definitions of “Eligible foster care student” and “Eligible surviving-child student” in rule 283—8.2(261):

“*Eligible foster care student*” means a person who has a high school diploma or a high school equivalency diploma under Iowa Code chapter 259A and is described by any of the following:

1. Is age 17 and is in a court-ordered placement under Iowa Code chapter 232 under the care and custody of the department of human services or juvenile court services.
2. Is age 17 and has been placed in a state juvenile institution pursuant to a court order entered under Iowa Code chapter 232 under the care and custody of the department of human services.
3. Is ~~age 18 through 23 and is~~ described by any of the following:
 - On the date the person reached age 18 or during the 30 calendar days preceding or succeeding that date, the person was in a licensed foster care placement pursuant to a court order entered under Iowa Code chapter 232 under the care and custody of the department of human services or juvenile court services.
 - On the date the person reached age 18 or during the 30 calendar days preceding or succeeding that date, the person was under a court order under Iowa Code chapter 232 to live with a relative or other suitable person.
 - The person was in a licensed foster care placement pursuant to an order entered under Iowa Code chapter 232 prior to being legally adopted after reaching age 16.

- On the date the person reached age 18 or during the 30 calendar days preceding or succeeding that date, the person was placed in a state juvenile institution pursuant to a court order entered under Iowa Code chapter 232 under the care and custody of the department of human services.

“Eligible surviving-child student” means a person who is ~~under age 26, or under age 30 if the student is a veteran who is eligible for or has exhausted benefits under the federal Post 9/11 Veterans Educational Assistance Act of 2008;~~ who is not a convicted felon as defined in Iowa Code section 910.15; and who meets any of the following criteria:

1. Is the child of a peace officer, as defined in Iowa Code section 97A.1, who was killed in the line of duty as determined by the board of trustees of the Iowa department of public safety peace officers’ retirement, accident, and disability system in accordance with Iowa Code section 97A.6(16).

2. Is the child of a police officer or fire fighter, as defined in Iowa Code section 411.1, who was killed in the line of duty as determined by the statewide fire and police retirement system in accordance with Iowa Code section 411.6(15).

3. Is the child of a sheriff or deputy sheriff, as defined in Iowa Code section 97B.49C, who was killed in the line of duty as determined by the Iowa public employees’ retirement system in accordance with Iowa Code section 97B.52(2).

4. Is the child of a fire fighter or police officer included under Iowa Code section 97B.49B, who was killed in the line of duty as determined by the Iowa public employees’ retirement system in accordance with Iowa Code section 97B.52(2).

These rules are intended to implement 2019 Iowa Acts Senate File 246.

IOWA COLLEGE STUDENT AID COMMISSION

**Administrative Rules
July 2019**

Recommended Action:

**Move to propose amendments to Administrative Rules Chapter 20 –
*“Iowa National Guard Educational Assistance Program”.***

COLLEGE STUDENT AID COMMISSION [283]

Notice of Intended Action

Proposing rule making related to Iowa national guard educational assistance and providing an opportunity for public comment.

The Iowa College Student Aid Commission hereby proposes to amend Chapter 20, “Iowa National Guard Educational Assistance Program,” Iowa Administrative Code.

Legal Authority for Rule Making

This rule making is proposed under the authority provided in 261.3.

State or Federal Law Implemented

This rule making implements, in whole or in part, Iowa Code chapter 261 and 2019 Iowa Acts, House File 758.

Purpose and Summary

The chapter implements amendments enacted in 2019 Iowa Acts, House File 758, sections 14, 15, and 16, as well as a technical amendment to reflect current practice. Sections 14, 15, and 16 change the name of the National Guard Educational Assistance Program to National Guard Service Scholarship. In addition, section 16 amends the program to allow students in STEM-related programs of study to receive up to 130 credit hours of funding. The rule also makes a technical amendment to the definition of “state-defined payment period” to reflect a recent change from five to six payment reporting periods.

Fiscal Impact

This rule making has no fiscal impact to the state of Iowa.

Jobs Impact

After analysis and review of this rule making, no impact on jobs has been found.

Waivers

Any person who believes that the application of the discretionary provisions of this rule making would result in hardship or injustice to that person may petition the Commission for a waiver of the discretionary provisions, if any, pursuant to 283 – Chapter 7.

Public Comment

Any interested person may submit comments concerning this proposed rule making. Written comments in response to this rule making must be received by the Commission no later than 4:30 p.m. on September 3, 2019. Comments should be directed to:

Karen Misjak
Executive Director
College Student Aid Commission
475 S.W. Fifth Street, Suite D
Des Moines, Iowa 50309-4608
Phone: 515-725-3410
Fax: 515-725-3401
Email: karen.misjak@iowa.gov or administrative rules website at <https://rules.iowa.gov>.

Public Hearing

No public hearing is scheduled at this time. As provided in Iowa Code section 17A.4(1) “b,” an oral presentation regarding this rule making may be demanded by 25 interested persons, a governmental subdivision, the Administrative Rules Review Committee, an agency, or an association having 25 or more members.

Review by Administrative Rules Review Committee

The Administrative Rules Review Committee, a bipartisan legislative committee which oversees rule making by executive branch agencies, may, on its own motion or on written request by any individual or group, review this rule making at its regular monthly meeting or at a special meeting. The Committee’s meetings are open to the public, and interested persons may be heard as provided in Iowa Code section 17A.8(6).

The following rule making action proposed:

ITEM 1. Amend **283—Chapter 20**, title, as follows:

**IOWA NATIONAL GUARD EDUCATIONAL ASSISTANCE PROGRAM
SERVICE SCHOLARSHIP**

ITEM 2. Amend rule 283—20.1(261) as follows:

283—20.1(261) Educational assistance Scholarships to Iowa national guard members for undergraduate studies at eligible Iowa institutions. The adjutant general shall determine eligibility requirements and select program recipients. The decision of the adjutant general is final.

20.1(1) Definitions. As used in this chapter:

“Federal active duty” means military duty performed pursuant to orders issued under Title 10, United States Code, other than for training.

“State-defined payment period” means one of ~~five~~ six payment terms and corresponding deadlines as defined by the college student aid commission.

ITEM 3. Amend subrule 20.1(5) as follows:

20.1(5) Award limitations. Awards may be used for ~~educational assistance including~~ tuition and fees; room and board; books, supplies, transportation and personal expenses; dependent care; and disability-related expenses. Individual award amounts shall be determined by the adjutant general and shall be neither less than an amount equal to 50 percent of the resident tuition rate established for students attending regent institutions nor exceed the amount of the resident tuition rate established for students attending regent institutions.

ITEM 4. Amend subrule 20.1(6) as follows:

20.1(6) Restrictions.

a. A guard member may use ~~benefits~~ scholarships only for undergraduate ~~educational assistance~~ expenses described in paragraph 20.1(5).

b. A guard member who has met the educational requirements for a baccalaureate degree is not eligible for benefits.

c. A qualified student may receive benefits for no more than 120 semester credit hours, or the equivalent, of undergraduate study. All credit hours within a term of enrollment to which ~~educational assistance~~ a scholarship was applied must be reported to the commission within the state-defined payment period.

d. A qualified student who is enrolled in a postsecondary program of study that meets the eligibility requirements of the Edith Nourse Rogers STEM Scholarship may receive benefits for no more than 130 credit hours, or the equivalent, of undergraduate study. All credit hours within a term of enrollment to which a scholarship is applied must be reported to the commission within the state-defined payment period.

These rules are intended to implement 2019 Iowa Acts, House File 758, section 16.

IOWA COLLEGE STUDENT AID COMMISSION

**Administrative Rules
July 2019**

Recommended Action:

**Move to propose amendments to Administrative Rules Chapter 23 –
*“Skilled Workforce Shortage Tuition Grant”.***

COLLEGE STUDENT AID COMMISSION [283]

Notice of Intended Action

Proposing rule making related to skilled workforce shortage tuition grants and providing an opportunity for public comment.

The Iowa College Student Aid Commission hereby proposes to amend Chapter 23, “Skilled Workforce Shortage Tuition Grant Program,” Iowa Administrative Code.

Legal Authority for Rule Making

This rule making is proposed under the authority provided in 261.3.

State or Federal Law Implemented

This rule making implements, in whole or in part, Iowa Code chapter 261 and 2019 Iowa Acts, Senate File 245.

Purpose and Summary

The chapter implements amendments enacted in 2019 Iowa Acts, Senate File 245. Senate File 245 strikes references to an Iowa Department of Workforce Development reporting requirement that rescinds July 1, 2019. Senate File 245 also provides a grandfather clause for students enrolled in a program of study that is subsequently removed from the list of eligible programs.

Fiscal Impact

This rule making has no fiscal impact to the state of Iowa.

Jobs Impact

After analysis and review of this rule making, no impact on jobs has been found.

Waivers

Any person who believes that the application of the discretionary provisions of this rule making would result in hardship or injustice to that person may petition the Commission for a waiver of the discretionary provisions, if any, pursuant to 283 – Chapter 7.

Public Comment

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Karen Misjak
Executive Director
College Student Aid Commission
475 S.W. Fifth Street, Suite D
Des Moines, Iowa 50309-4608
Phone: 515-725-3410
Fax: 515-725-3401
Email: karen.misjak@iowa.gov or administrative rules website at <https://rules.iowa.gov>.

Public Hearing

No public hearing is scheduled at this time. As provided in Iowa Code section 17A.4(1) “b,” an oral presentation regarding this rule making may be demanded by 25 interested persons, a governmental subdivision, the Administrative Rules Review Committee, an agency, or an association having 25 or more members.

Review by Administrative Rules Review Committee

The Administrative Rules Review Committee, a bipartisan legislative committee which oversees rule making by executive branch agencies, may, on its own motion or on written request by any individual or group, review this rule making at its regular monthly meeting or at a special meeting. The Committee’s meetings are open to the public, and interested persons may be heard as provided in Iowa Code section 17A.8(6).

The following rule making action proposed:

ITEM 1. Amend subrule 23.1(2) as follows:

23.1(2) Student eligibility.

- a. A recipient must be an Iowa resident as defined in 283—Chapter 10.
- b. A recipient must be enrolled at an Iowa community college for at least three semester hours or the equivalent in a career-technical, career option, or other training program which is eligible for federal Title IV funding and is in an industry which has been identified as having a shortage of skilled workers by the community college in a regional skills gap analysis or by the department of workforce development ~~in the department’s most recent quarterly report.~~ If a community college no longer identifies the industry as having a shortage of skilled workers or the department no longer identifies the industry as a high-demand job, an eligible student who received a grant for a career-technical or career option program based on that identification shall continue to receive the grant until achieving a postsecondary credential, up to an associate degree, as long as the student is continuously enrolled in that program and continues to meet all other eligibility requirements.
- c. A recipient may receive an award under this program for general education classes

identified by the community college as required for completion of a career-technical or career option program in an identified skilled workforce shortage area. A recipient must be concurrently enrolled in a career-technical or career option program.

d. A recipient may receive an award under this program for not more than the equivalent of four semesters. A recipient who is making satisfactory academic progress but cannot complete the course because of required classes may receive the grant for one additional semester.

e. A recipient who is a full-time student may receive no more than one-half of the student's tuition and fees, as established by the commission, or the amount of the student's established financial need, whichever is less. A recipient who is a part-time student shall receive a prorated portion of the full-time award. The proration will be established by the commission in a manner consistent with federal Pell Grant Program proration. Recipients who are part-time students enrolled in 3 to 5 credit hours will receive awards equal to one-fourth of the full-time award; recipients enrolled in 6 to 8 credit hours will receive awards equal to one-half of the full-time award; and recipients enrolled in 9 to 11 credit hours will receive awards equal to three-fourths of the full-time award.

f. A recipient may again be eligible for an award under paragraph 23.1(2)“*d*” if the recipient resumes study after at least a two-year absence, except that award assistance shall not be used for coursework for which credit was previously received.

ITEM 2. Amend subrule 23.1(3) as follows:

23.1(3) *Priority for grants.*

a. Applicants enrolled in programs required to fill the needs of industry in areas which have been identified as having shortages of skilled workers by the community college in a regional skills gap analysis or by the department of workforce development ~~in the department's most recent quarterly report~~ will receive priority. Skill gap areas will be ranked by each community college in order of the perceived need, and awards will be made to applicants as long as funding remains available.

b. Applicants who apply by the priority date specified in the application are ranked in order of the estimated amount of the family's contribution toward college expenses, and awards are granted to those who demonstrate need in order of family contribution from lowest to highest, insofar as funds permit.

These rules are intended to implement 2019 Iowa Acts Senate File 245.

IOWA COLLEGE STUDENT AID COMMISSION

**Administrative Rules
July 2019**

Recommended Action:

**Move to propose amendments to Administrative Rules Chapter 37 –
*“Student Loan Debt Collection”.***

COLLEGE STUDENT AID COMMISSION [283]

Notice of Intended Action

Proposing rule making related to student loan debt collection and providing an opportunity for public comment.

The Iowa College Student Aid Commission hereby proposes to amend Chapter 37, “Student Loan Debt Collection,” Iowa Administrative Code.

Legal Authority for Rule Making

This rule making is proposed under the authority provided in 261.3.

State or Federal Law Implemented

This rule making implements, in whole or in part, Iowa Code chapter 261 and 2019 Iowa Acts, Senate File 304.

Purpose and Summary

The chapter implements amendments enacted in 2019 Iowa Acts, Senate File 304, section 3, which repeals sections of Iowa Code relating to license sanctions of defaulted student loan borrowers.

Fiscal Impact

This rule making has no fiscal impact to the state of Iowa.

Jobs Impact

After analysis and review of this rule making, no impact on jobs has been found.

Waivers

Any person who believes that the application of the discretionary provisions of this rule making would result in hardship or injustice to that person may petition the Commission for a waiver of the discretionary provisions, if any, pursuant to 283 – Chapter 7.

Public Comment

Any interested person may submit comments concerning this proposed rule making. Written comments in response to this rule making must be received by the Commission no later than 4:30 p.m. on September 3, 2019. Comments should directed to:

Karen Misjak
Executive Director
College Student Aid Commission
475 S.W. Fifth Street, Suite D
Des Moines, Iowa 50309-4608
Phone: 515-725-3410
Fax: 515-725-3401
Email: karen.misjak@iowa.gov or administrative rules website at <https://rules.iowa.gov>.

Public Hearing

No public hearing is scheduled at this time. As provided in Iowa Code section 17A.4(1) “b,” an oral presentation regarding this rule making may be demanded by 25 interested persons, a governmental subdivision, the Administrative Rules Review Committee, an agency, or an association having 25 or more members.

Review by Administrative Rules Review Committee

The Administrative Rules Review Committee, a bipartisan legislative committee which oversees rule making by executive branch agencies, may, on its own motion or on written request by any individual or group, review this rule making at its regular monthly meeting or at a special meeting. The Committee’s meetings are open to the public, and interested persons may be heard as provided in Iowa Code section 17A.8(6).

The following rule making action proposed:

ITEM 1. Amend rule 283—37.1(261), introductory paragraph, as follows:

283—37.1(261) General purpose. ~~In collection of defaulted student loans, the commission may initiate the license sanction process described in Iowa Code sections 261.121 to 261.127 to suspend, revoke or deny issuance or renewal of a variety of licenses held or applied for by any person who has defaulted on an obligation owed to or collected by the commission. Licenses subject to this sanction are defined in Iowa Code section 252J.1(3). In addition to the procedures set forth in Iowa Code sections 261.121 to 261.127, this chapter shall apply.~~

The In collection of defaulted student loans, the commission may apply administrative wage garnishment and state tax offset procedures established under Iowa Code chapter 261, specifically including private partnership loans authorized for collection under Iowa Code section 261.38.

ITEM 2. Rescind and reserve rule 283—37.3(261).

These rules are intended to implement 2019 Iowa Acts, Senate File 304, section 3.

IOWA COLLEGE STUDENT AID COMMISSION

**Administrative Rules
July 2019**

Recommended Action:

Move to adopt new Administrative Rules Chapter 16 – “*Future Ready Iowa Skilled Workforce Grant Program*”.

COLLEGE STUDENT AID COMMISSION [283]

Adopted and Filed

Rule making related to future ready Iowa skilled workforce grants.

The Iowa College Student Aid Commission hereby adopts new Chapter 16, “Future Ready Iowa Skilled Workforce Grant Program,” Iowa Administrative Code.

Legal Authority for Rule Making

This rule making is adopted under the authority provided in Iowa Code section 261.3.

State or Federal Law Implemented

This rule making implements, in whole or in part, Iowa Code chapter 261 and 2018 Iowa Acts, House File 2458, and 2019 Iowa Acts, House File 758.

Purpose and Summary

The chapter implements a new grant program enacted by 2018 Iowa Acts House File 2458, section 13. House File 2458 was enacted with an effective date of July 1, 2019. House File 2458 makes adoption of administrative rules contingent upon the appropriation of funds by the General Assembly. The General Assembly approved an appropriation for the Future Ready Iowa Skilled Workforce Grant Program in 2019 Iowa Acts, Senate File 608, on April 24, 2019.

Public Comment and Changes to Rule Making

Notice of Intended Action for this rule making was published in the Iowa Administrative Bulletin on June 5, 2019, as **ARC 4473C**. No public comments were received.

Adoption of Rule Making

This rule making was adopted by the Commission on July 19, 2019.

Fiscal Impact

This rule making has no fiscal impact to the state of Iowa.

Jobs Impact

After analysis and review of this rule making, no impact on jobs has been found.

Waivers

Any person who believes that the application of the discretionary provisions of this rule making would result in hardship or injustice to that person may petition the Commission for a waiver of the discretionary provisions, if any, pursuant to 283 – Chapter 7.

Review by Administrative Rules Review Committee

The Administrative Rules Review Committee, a bipartisan legislative committee which oversees rule making by executive branch agencies, may, on its own motion or on written request by

any individual or group, review this rule making at its regular monthly meeting or at a special meeting. The Committee's meetings are open to the public, and interested persons may be heard as provided in Iowa Code section 17A.8(6).

Effective Date

This rule making will become effective on September 18, 2019.

The following rule making action is adopted:

Adopt the following new 283 – Chapter 16:

CHAPTER 16 FUTURE READY IOWA SKILLED WORKFORCE GRANT PROGRAM

283—16.1(261) Basis for aid. The future ready Iowa skilled workforce grant program provides grant assistance to Iowa residents enrolled in eligible programs aligned with high-demand jobs.

283—16.2(261) Definitions. As used in this chapter:

“Continuous enrollment” means an eligible student is enrolled in the fall and spring semester of a single year. Enrollment in the summer semester is not required.

“Eligible program” means a curriculum leading to a baccalaureate degree that is eligible for Title IV financial aid and is aligned with a high-demand job designated by the state workforce development board pursuant to 2018 Iowa Acts, House File 2458, section 7, as amended by 2019 Iowa Acts, House File 758, section 12. The eligible program must be certified through the selection process described in rule 283—16.5(261).

“Full-time” means enrollment in at least 12 semester hours or the equivalent.

“Part-time” means enrollment in at least 6 but less than 12 semester hours or the equivalent. An eligible student may enroll in less than six semester hours in the semester in which the eligible program will be completed if less than six semester hours are required to complete the eligible program.

“Semester” means the fall, spring, or summer term of enrollment at an eligible institution, if the eligible institution is on a semester system, or the equivalent, if the institution is on a system other than a semester system.

283—16.3(261) Eligible students. An applicant of the future ready Iowa skilled workforce grant must:

1. Be an Iowa resident as defined in 283—Chapter 10.
2. Annually complete the Free Application for Federal Student Aid and any other application required by the college student aid commission by the priority application date specified by the college student aid commission.
3. Attend an orientation session, in person or virtually, for the eligible institution.
4. Register for courses with the assistance of an advisor, create a graduation plan as required under the eligible program, and participate in available academic advising sessions.
5. Enroll in an eligible program at an eligible institution.
6. Consider participating in the volunteer mentor program, as defined by the commission on volunteer service.
7. Have earned at least half of the credits necessary to complete an eligible program. Preference will be given to applicants returning to complete their first baccalaureate degree.
8. Not have been enrolled in postsecondary education for two academic years prior to the academic year in which the grant is first received.
9. Upon receipt of the grant, maintain continuous full-time or part-time enrollment at an eligible institution.

If the student is granted a leave of absence by the eligible institution in accordance with provisions

of the federal Higher Education Act of 1965, as amended, the student is not required to maintain continuous enrollment during the period covered by the approved leave of absence.

10. Participate in available career advising sessions as required under the eligible program, including creation of a career plan when possible.

11. Meet satisfactory academic progress standards as defined by the eligible institution in accordance with the provisions of the federal Higher Education Act of 1965, as amended.

12. Receive awards for no more than the equivalent of four full-time semesters or eight part-time semesters or until the eligible student completes the eligible program, whichever occurs first.

283—16.4(261) Award amounts. Awards for eligible students enrolled on a full-time basis shall be at least \$1,000 annually. Awards for eligible students enrolled on a part-time basis shall be the same amount prorated based on the number of semester hours in which the part-time student enrolls.

283—16.5(261) Selection of eligible programs.

16.5(1) An eligible program must lead to a credential aligned with a high-demand job pursuant to 2018 Iowa Acts, House File 2458, section 7, as amended by 2019 Iowa Acts, House File 758, section 12.

16.5(2) Before a program of study is considered an eligible program, the department of workforce development and the college student aid commission, in consultation with the eligible institution, must jointly certify that the program of study and credential are aligned with a high-demand job.

16.5(3) A list of required courses and the suggested course sequence for each eligible program must be available in a prominent location on the eligible institution's website.

16.5(4) Eligible programs may be reviewed by the commission periodically to ensure compliance with the criteria set forth in this rule.

283—16.6(261) Awarding of funds.

16.6(1) *Selection criteria.* Eligible students who enroll in eligible programs at eligible institutions may be considered for awards during a semester.

16.6(2) *Priority for grants.* In the event that funds available are insufficient to award all on-time applicants, awards are prioritized in the following order:

a. Eligible students who received the grant in the prior year.

In the event that funds available are insufficient to award all on-time applicants as specified in this paragraph, awards are prioritized to eligible students who received a grant during the prior year, according to the date the student completes the application. Applications will be ranked in date-received order, and students who complete the application by the earliest date will receive awards, insofar as funds permit.

b. Eligible students with 12 or fewer semester hours remaining to complete an eligible program.

In the event that funds available are insufficient to award all on-time applicants in an eligible program, as specified in this paragraph, awards are prioritized to eligible students according to the date the student completes the application. Applications will be ranked in date-received order, and students who complete the application by the earliest date will receive awards, insofar as funds permit.

c. Eligible students with more than 12 semester hours remaining to complete an eligible program.

In the event that funds available are insufficient to award all on-time applicants in an eligible program, as specified in this paragraph, awards are prioritized to eligible students according to the date the student completes the application. Applications will be ranked in date-received order, and students who complete the application by the earliest date will receive awards, insofar as funds permit.

16.6(3) *Removal of high-demand job from list.* If the state workforce development board removes a high-demand job from a list created under 2018 Iowa Acts, House File 2458, section 7, as amended by 2019 Iowa Acts, House File 758, section 12, an eligible student who received a grant in a program of study aligned with that high-demand job shall continue to receive the grant as long as the student continues to meet all other eligibility criteria.

283—16.7(261) Institution eligibility requirements.

16.7(1) *Application process.* An institution requesting to participate in the future ready Iowa skilled workforce grant program must apply to the college student aid commission using the college student aid commission's designated application. An applicant institution must provide the college student aid commission with documentation establishing eligibility as described in subrule 16.7(2). Applicant institutions seeking to participate in the future ready Iowa skilled workforce grant program must submit applications by October 1 of the year prior to the beginning of the academic year for which they are applying for participation, with the exception of the first state fiscal year in which appropriations are authorized for expenditure.

16.7(2) *Eligible institution.* An institution of higher learning governed by the state board of regents or an accredited private institution or eligible institution as defined in Iowa Code section 261.9 must:

- a.* Require eligible students to:
 - (1) Attend an orientation session, in person or virtually, for the eligible institution.
 - (2) Register for courses with the assistance of an advisor, create a graduation plan as required under the eligible program, and participate in available academic advising sessions.
 - (3) Participate in available career advising sessions as required under the eligible program, including creation of a career plan when possible.
- b.* Notify eligible students of the volunteer mentor program, encourage them to participate, and facilitate, in collaboration with the commission on volunteer service, the assignment of a volunteer mentor to each eligible student, based on the student's interests.
- c.* Facilitate connections through campus career centers and services to internships and similar local, state, and federal programs.
- d.* Market the eligible institution's eligible programs and optional incentives on the eligible institution's website and to other relevant agencies and organizations as recommended by the college student aid commission, commission on volunteer service, or department of workforce development.
- e.* Submit information annually to the college student aid commission including, but not limited to, information regarding recipients, grant disbursements, recipients' eligible programs, recipient completion rates by eligible program, and recipient employment outcomes. Information shall be submitted in the format prescribed by the college student aid commission.

16.7(3) *Compliance reviews.* The college student aid commission shall periodically investigate and review compliance of institutions participating in the future ready Iowa skilled workforce grant program.

283—16.8(261) Award notification. A grant recipient will be notified of the award by the institution to which application is made. The institution is responsible for completing necessary verification and for coordinating other aid to ensure compliance with student eligibility requirements and allowable award amounts. The eligible institution shall report changes in student eligibility to the college student aid commission.

283—16.9(261) Award transfers and adjustments. Recipients are responsible for promptly notifying the appropriate eligible institution of any change in enrollment. The institution will make necessary changes and notify the college student aid commission.

283—16.10(261) Restrictions. A student who is in default on a Stafford Loan, an SLS Loan, or a Perkins/National Direct/National Defense Student Loan or who owes a repayment on any Title IV grant assistance or state award shall be ineligible for assistance under the future ready Iowa skilled workforce grant program. Eligibility for state aid may be reinstated upon payment in full of the delinquent obligation or by the college student aid commission's ruling on the basis of adequate extenuating evidence presented in an appeal under the procedures set forth in 283—Chapters 4 and 5.

These rules are intended to implement 2018 Iowa Acts, House File 2458, section 13.

IOWA COLLEGE STUDENT AID COMMISSION

**Administrative Rules
July 2019**

Recommended Action:

Move to adopt new Administrative Rules Chapter 15 – “*Future Ready Iowa Skilled Workforce Last-Dollar Scholarship*”.

COLLEGE STUDENT AID COMMISSION [283]

Adopted and Filed

Rule making related to future ready Iowa skilled workforce last-dollar scholarships.

The Iowa College Student Aid Commission hereby adopts new Chapter 15, “Future Ready Iowa Skilled Workforce Last-Dollar Scholarship Program,” Iowa Administrative Code.

Legal Authority for Rule Making

This rule making is adopted under the authority provided in Iowa Code section 261.3.

State or Federal Law Implemented

This rule making implements, in whole or in part, Iowa Code chapter 261 and 2018 Iowa Acts, House File 2458, and 2019 Iowa Acts, House File 758.

Purpose and Summary

The proposed chapter implements a new scholarship program enacted in 2018 Iowa Acts, House File 2458, section 12. House File 2458 was enacted with an effective date of July 1, 2019. House File 2458 makes adoption of administrative rules contingent upon the appropriation of funds by the General Assembly. The General Assembly approved an appropriation for the Future Ready Iowa Skilled Workforce Last-Dollar Scholarship Program in 2019 Iowa Acts, House File 758, on April 24, 2019.

Public Comment and Changes to Rule Making

Notice of Intended Action for this rule making was published in the Iowa Administrative Bulletin on June 5, 2019, as **ARC 4474C**. No public comments were received.

Adoption of Rule Making

This rule making was adopted by the Commission on July 19, 2019.

Fiscal Impact

This rule making has no fiscal impact to the state of Iowa.

Jobs Impact

After analysis and review of this rule making, no impact on jobs has been found.

Waivers

Any person who believes that the application of the discretionary provisions of this rule making would result in hardship or injustice to that person may petition the Commission for a waiver of the discretionary provisions, if any, pursuant to 283 – Chapter 7.

Review by Administrative Rules Review Committee

The Administrative Rules Review Committee, a bipartisan legislative committee which oversees rule making by executive branch agencies, may, on its own motion or on written request by

any individual or group, review this rule making at its regular monthly meeting or at a special meeting. The Committee's meetings are open to the public, and interested persons may be heard as provided in Iowa Code section 17A.8(6).

Effective Date

This rule making will become effective on September 18, 2019.

The following rule-making action is proposed:

Adopt the following **new** 283—Chapter 15:

CHAPTER 15

FUTURE READY IOWA SKILLED WORKFORCE LAST-DOLLAR SCHOLARSHIP PROGRAM

283—15.1(261) Basis for aid. The future ready Iowa skilled workforce last-dollar scholarship program provides scholarship assistance to Iowa residents enrolled in eligible programs aligned with high-demand jobs.

283—15.2(261) Definitions. As used in this chapter:

“*Approved program*” means a career and technical education program that has a classification of instructional program code approved by the Iowa department of education and that meets similar criteria as established for career and technical education programs approved under 281—Chapter 21.

“*Continuous enrollment*” means an eligible student is enrolled in the fall and spring semester, or the equivalent, of a single year. Enrollment in the summer semester is not required.

“*Credential*” means a Title IV-eligible program of study leading to a postsecondary certificate, diploma, or degree, conferring no more than an associate degree, which, upon completion, leads directly to employment, and is awarded by an eligible institution and earned in a program of study that leads to a designated high-demand job.

“*Eligible program*” means an approved program certified through the selection process described in rule 283—15.5(261).

“*Full-time*” means enrollment in at least 12 hours per semester or the equivalent.

“*Part-time*” means enrollment in at least 6 but less than 12 hours per semester or the equivalent.

“*Semester*” means the fall, spring, or summer term of enrollment at an eligible institution, if the eligible institution is on a semester system, or the equivalent if the institution is on a system other than a semester system.

283—15.3(261) Eligible students.

15.3(1) An applicant of the future ready Iowa skilled workforce last-dollar scholarship program must:

- a.* Be an Iowa resident as defined in 283—Chapter 10.
- b.* Annually complete the Free Application for Federal Student Aid and any other application required by the college student aid commission by the priority application date specified by the college student aid commission.
- c.* Attend an orientation session, in person or virtually, for the eligible institution.
- d.* Register for courses with the assistance of an advisor, create a graduation plan as required under the eligible program, and participate in available academic advising sessions.
- e.* Enroll in an eligible program at an eligible institution.
- f.* Consider participating in the volunteer mentor program, as defined by the commission on volunteer service.
- g.* Participate in available career advising sessions as required under the eligible program, including creation of a career plan when possible.
- h.* Meet satisfactory academic progress standards as defined by the eligible institution in

accordance with the provisions of the federal Higher Education Act of 1965, as amended.

i. Receive no more than the equivalent of five full-time awards or eight part-time awards.

j. Meet one of the following two conditions:

(1) Enroll on a full-time basis during the fall semester immediately following graduation from an Iowa high school or completion of private instruction under Iowa Code chapter 299A, and maintain continuous enrollment on a full-time basis in subsequent terms to receive additional awards. An eligible student may enroll in fewer than 12 semester hours, or the equivalent, in the semester that the credential will be completed if full-time enrollment is not required to complete the program of study.

(2) Following receipt of a high school diploma or high school equivalency diploma, and on or after attaining the age of 20, enroll on a full-time or part-time basis in an eligible program at an eligible institution, and maintain continuous enrollment on a full-time or part-time basis in subsequent terms to receive additional awards. Ages are calculated on July 1 prior to the year of enrollment.

If the student is granted a leave of absence by the eligible institution in accordance with provisions of the federal Higher Education Act of 1965, as amended, the student is not required to maintain continuous enrollment during the period covered by the approved leave of absence.

15.3(2) Reserved.

283—15.4(261) Award amounts.

15.4(1) Awards for eligible students attending Iowa community colleges shall not exceed the remaining tuition and mandatory institutionwide fees after applying federal and state nonrepayable aid. However, awards for eligible students enrolled on a full-time basis shall be at least \$250 per semester or the equivalent amount if the eligible institution operates on a system other than the semester system. Awards for eligible students enrolled on a part-time basis shall be the same amount prorated based on the number of semester hours, or the equivalent, in which the part-time student enrolls.

15.4(2) Awards for eligible students attending an accredited private institution or eligible institution, as defined in Iowa Code section 261.9, shall not exceed the average tuition and mandatory institutionwide fees at Iowa community colleges after applying federal and state nonrepayable aid. However, awards for eligible students enrolled on a full-time basis shall be at least \$250 per semester or the equivalent amount if the eligible institution operates on a system other than the semester system. Awards for eligible students enrolled on a part-time basis shall be the same amount prorated based on the number of semester hours, or the equivalent, in which the part-time student enrolls. The average resident tuition and mandatory institutionwide fees will be determined by the Iowa department of education.

15.4(3) A student must be enrolled as a regular student in an eligible program that qualifies for Title IV funds. Tuition and institutionwide mandatory fees associated only with coursework required for the student's Title IV-eligible program of study can be used to determine the award amount.

283—15.5(261) Selection of eligible programs.

15.5(1) An eligible program must lead to a credential aligned with a high-demand job pursuant to 2018 Iowa Acts, House File 2458, section 7, as amended by 2019 Iowa Acts, House File 758, section 12.

15.5(2) Before an approved program is considered an eligible program, the department of workforce development and the college student aid commission, in consultation with the Iowa department of education, must jointly certify that the program of study and credential are aligned with a high-demand job.

283—15.6(261) Criteria for maintaining eligible program status. The following criteria shall be used in the certification process.

15.6(1) By providing student data in a form and manner prescribed by the college student aid commission, the eligible institution shall demonstrate the eligible program, upon completion, leads to employment and not primarily to transfer to baccalaureate degree programs. The college student aid commission, the department of workforce development, and the Iowa department of education shall

jointly determine employment outcomes, including wage thresholds.

If an eligible institution fails to demonstrate that an eligible program meets the certified outcomes for three successive years, new eligible students entering the eligible program are prohibited from receiving awards under this rule until such time that the college student aid commission determines that certified outcomes are being met.

15.6(2) A list of all programs eligible for the future ready Iowa skilled workforce last-dollar scholarship program, as well as the required courses and the suggested course sequence, must be available in one prominent location on the eligible institution's website.

283—15.7(261) Awarding of funds.

15.7(1) Eligible students who enroll in eligible programs at eligible institutions may receive awards during a semester.

15.7(2) In the first year that funding is appropriated, and in the event that funds available are insufficient to award all eligible students, awards are first prioritized to eligible students who were not enrolled during the previous academic year. Applications will be ranked in date-received order, and students who complete the application by the earliest date will receive awards insofar as funds permit.

15.7(3) In the event that funds available are insufficient to award all eligible students, awards are first prioritized to eligible students who received an award during the prior year, according to the date the student completes the application. Applications will be ranked in date-received order, and students who complete the application by the earliest date will receive awards insofar as funds permit.

15.7(4) In the event that funds available are sufficient to award all eligible students meeting the conditions specified in subrule 15.7(2) or 15.7(3) but are insufficient to award all eligible students, awards are provided to additional eligible students according to the date the student completes the application. Applications will be ranked in date-received order, and students who complete the application by the earliest date will receive awards insofar as funds permit.

15.7(5) If the state workforce development board or a community college district removes a high-demand job from a list created under 2018 Iowa Acts, House File 2458, section 7, as amended by 2019 Iowa Acts, House File 758, section 12, an eligible student who received an award in a program of study aligned with that high-demand job shall continue to receive the award as long as the student continues to meet all other eligibility criteria.

283—15.8(261) Institution eligibility requirements.

15.8(1) *Application process.* An institution requesting to participate in the future ready Iowa skilled workforce last-dollar scholarship program must apply to the college student aid commission using the college student aid commission's designated application. An applicant institution must provide the college student aid commission with documentation establishing eligibility as described in subrule 15.8(2). Applicant institutions seeking to participate in the future ready Iowa skilled workforce last-dollar scholarship program must submit applications by October 1 of the year prior to the beginning of the academic year for which they are applying for participation, with the exception of the first state fiscal year in which appropriations are authorized for expenditure.

15.8(2) *Eligible institution.* An Iowa community college as defined in Iowa Code section 260C.2 or an accredited private institution or eligible institution as defined in Iowa Code section 261.9 must:

a. Require eligible students to:

(1) Attend an orientation session, in person or virtually, for the eligible institution.

(2) Register for courses with the assistance of an advisor, create a graduation plan as required under the eligible program, and participate in available academic advising sessions.

(3) Participate in available career advising sessions as required under the eligible program, including creation of a career plan when possible.

b. Notify eligible students of the volunteer mentor program, encourage them to participate, and facilitate, in collaboration with the commission on volunteer service, the assignment of a volunteer mentor to each eligible student, based on the student's interests.

c. Facilitate connections through campus career centers and services to internships and similar

local, state, and federal programs.

d. Market the eligible institution's eligible programs and optional incentives on the eligible institution's website and to other relevant agencies and organizations as recommended by the college student aid commission, commission on volunteer service, or department of workforce development.

e. Submit information annually to the college student aid commission including, but not limited to, information regarding recipients, scholarship disbursements, recipients' eligible programs, recipient completion rates by eligible program, and recipient employment outcomes. Information shall be submitted in the format prescribed by the college student aid commission. The college student aid commission may collaborate with other state agencies to obtain data from existing sources to reduce eligible institution reporting requirements.

15.8(3) *Compliance reviews.* The college student aid commission shall periodically investigate and review compliance of institutions participating in the future ready Iowa skilled workforce last-dollar scholarship program.

283—15.9(261) Award notification. A scholarship recipient will be notified of the award by the institution to which application is made. The institution is responsible for completing necessary verification and for coordinating other aid to ensure compliance with student eligibility requirements and allowable award amounts. The eligible institution shall report changes in student eligibility to the college student aid commission.

283—15.10(261) Award transfers and adjustments. Recipients are responsible for promptly notifying the appropriate eligible institution of any change in enrollment. The eligible institution will make necessary changes and notify the college student aid commission.

283—15.11(261) Restrictions. A student who is in default on a Stafford Loan, an SLS Loan, or a Perkins/National Direct/National Defense Student Loan or who owes a repayment on any Title IV grant assistance or state award shall be ineligible for assistance under the future ready Iowa skilled workforce last-dollar scholarship program. Eligibility for state aid may be reinstated upon payment in full of the delinquent obligation or by the college student aid commission's ruling on the basis of adequate extenuating evidence presented in an appeal under the procedures set forth in 283—Chapters 4 and 5.

These rules are intended to implement 2018 Iowa Acts, House File 2458, section 12.

IOWA COLLEGE STUDENT AID COMMISSION

Iowa College & Career Readiness Academy Master Agreements July 2019

RECOMMENDED ACTION:

Authorize the Executive Director to execute master agreements with Iowa College & Career Readiness Academy Facilitators.

The Iowa College & Career Readiness Academy team has reviewed proposals submitted in response to an RFP managed by Central Procurement. Five proposals were received from current Iowa College & Career Readiness Facilitators and scored. The recommended action is to award a Master Agreement to all five respondents.

Summary

RFP Name and Purpose

Name: RFP1819284011 – Facilitators for the Iowa College & Career Readiness Academy (ICCRA)

Purpose: Select vendors qualified to facilitate Iowa College & Career Readiness courses

Initial Terms of Contract

Contractors: DCF Postsecondary Success Consulting, Meredith Dohmen, Gena Gesing, Linda Linn, Schirmer Consulting

Length of Contract: One year contract – August 1, 2019 to July 31, 2020

Options: Extend contract for five additional one-year extensions

Price: \$800 per credit hour

IOWA COLLEGE STUDENT AID COMMISSION

Audit and Finance Committee

July 2019

The Audit and Finance Committee will meet prior to the Commission Meeting and will be providing a report to the Commission on July 19, 2019.

IOWA COLLEGE STUDENT AID COMMISSION

Legislative Committee

July 2019

The Legislative Committee will meet prior to the Commission Meeting and a report will be presented at the July 19, 2019 Commission Meeting.

IOWA COLLEGE STUDENT AID COMMISSION

Human Resources and Nominations Committee July 2019

The Committee is making the following nominations for FY2020.

Audit and Finance Committee

Sherry Bates
Tim Fitzgibbon (Chair)
Katie Mulholland
Doug Shull
Mark Putnam

Human Resources and Nominations Committee

Manny Attwood
Katie Mulholland (Chair)
Doug Shull

Legislative Action Committee

Michael Ash (Chair)
Cassandra Bond
Cecil Dolecheck
Tim Kraayenbrink
Katie Mulholland
Emily Stork (Vice-Chair)
Herman Quirnbach
Jeremy Varner
Cindy Winckler

Board Structure Subcommittee

Cecil Dolecheck
Tim Kraayenbrink
Katie Mulholland (Chair)
Mark Putnam
Herman Quirnbach
Jeremy Varner
Cindy Winckler

Community Engagement Subcommittee

Manny Atwood
Cassandra Bond (Chair)
Katie Mulholland
Barbara Sloniker

Iowa Coordinating Council for Post-High School Education (ICCPHSE)

Mark Wiederspan, Delegate

Karen Misjak, Alternate Delegate

Midwest Higher Education Compact

Todd Brown, Commissioner Alternate

IOWA COLLEGE STUDENT AID COMMISSION

Community Engagement Subcommittee July 2019

The Community Engagement Subcommittee met following the May 2019 Commission Meeting. A report will be presented at the July 19, 2019 Commission Meeting.

IOWA COLLEGE STUDENT AID COMMISSION
Postsecondary Registration
July 2019

Postsecondary Registration Approvals

Staff has approved the following noncontroversial registration applications since the last written report to Commissioners in May of 2019.

Bellevue University (out-of-state mandatory renewal application)
Viterbo University (out-of-state mandatory renewal application)
Waldorf University (in-state voluntary renewal application)

Postsecondary Registration Applications Under Review

Standard Initial or Renewal Applications

Adler University (out-of-state mandatory initial application)
Antioch School of Leadership Development and Church Planting (in-state mandatory
renewal application)
Boston University (out-of-state mandatory renewal application)
Brandman University (out-of-state mandatory initial application)
California State University – Northridge (out-of-state mandatory renewal application)
Chicago School of Professional Psychology (out-of-state mandatory initial application)
Concordia University – Irvine (out-of-state mandatory renewal application)
Fuller Theological Seminary (out-of-state mandatory initial application)
Midwestern Baptist Theological Seminary (out-of-state mandatory renewal application)
National Louis University (out-of-state mandatory renewal application)
San Joaquin Valley College (out-of-state)
Ultimate Medical Academy (out-of-state mandatory renewal application)

Change of Ownership/Governance/Control

Carrington College (out-of-state)
DeVry University (out-of-state)
Northcentral University (out-of-state)
South University (out-of-state)
University of St. Augustine for Health Sciences (out-of-state)

Postsecondary registration evaluation reports for approved schools are available upon request.

Initial Iowa SARA Approvals

Shiloh University – change of ownership

Initial Iowa SARA Applications Under Review

None

Iowa SARA Renewal Approvals

Northeast Iowa Community College
Iowa Lakes Community College
Iowa Central Community College
Iowa Western Community College
Kirkwood Community College
Eastern Iowa Community College
St. Ambrose University
University of Dubuque
St. Luke's College
Southeastern Community College
Waldorf University
Des Moines Area Community College
Southwestern Community College
North Iowa Area Community College
Hawkeye Community College
Western Iowa Tech Community College
Clarke University

Iowa SARA Renewal Applications Under Review

Buena Vista University
Indian Hills Community College
Simpson College
Palmer College of Chiropractic
Mount Mercy University
Grand View University
Iowa State University

Iowa Exempt School Approvals

PCI Academy
Aveda Institute

Iowa Exempt School Applications Under Review

East West School of Integrative Healing Arts
Bio-Chi Institute of Massage Therapy
LeMars Beauty College
Divine Word College
Capri College
DeltaV Code
MercyOne Siouxland Medical Center
Loras College
MercyOne North Iowa Medical Center – Mason City
Continental Auctioneers School
LaJames College of Hairstyling
American Hair Academy
EQ School of Hair Design
Grand View University
Iowa State University
Kindred Spirits School of Taxidermy
World of Beauty
Inspirit Institute

Noncompliance Warning Notices

If Inspirit Institute (a massage therapy school in Dubuque, Iowa) does not demonstrate full compliance with Iowa's financial responsibility and exempt school laws before the Commission's September meeting, staff anticipates bringing a recommendation to the Commission during that meeting to issue a show cause order against this school.

Iowa College Student Aid Commission

FUND: '0163

STRATEGIC RESERVE FUND RECONCILIATION AS OF 6-30-2019

BEGINNING BALANCE AS OF 07-01-2018 \$25,978,788

REVENUES:

Federal Support ¹	3,017,673
Intra-State Transfers ²	230,661
Interest	436,348
Great Lakes Payments	4,802,619

TOTAL REVENUE COLLECTED: \$8,487,301

EXPENDITURES:

Salary and Benefits	3,031,837
Travel	99,246
Office Supplies & Postage	50,620
Printing & Binding	46,444
Advertising & Publicity	32,693
Communications	62,476
Rentals	212,319
Prof & Scientific Services	101,545
Sub Grant Pymts & Outside Services	1,410,321
Intra-State Transfers	68,687
Office Equipment	221,147
IT Equipment, Software & Services	465,417
Miscellaneous Expenses	1,888
State Aid/Transfer to Trust Acct	1,599,543
Aid to Individuals (Scholarships)	37,785

TOTAL EXPENDITURES: (\$7,441,968)

ENDING BALANCE AS OF 6-30-2019 \$27,024,718

Difference³ \$1,045,930

Bankers Trust GEAR UP Trust Fund Balance **\$12,201,689**

Cash Basis Report

GEAR UP, John R. Justice and AmeriCorps Grants¹

Postsecondary registration fees, Partnership Loan Program, IOWAccess Citizen Grant²

The balance is off by \$3 with operating expenditure summary due to rounding³

Iowa College Student Aid Commission
Operating Expenditure Summary
As of June 30, 2019

Class Name	FY 2019 Budget	YTD Budget	YTD Actual	YTD Variance	Actual as % of FY 19 Budget
Revenues					
State Appropriation	429,279	429,279	429,279	-	100.00%
Postsecondary Fee	100,002	100,002	144,876	44,874	144.87%
Interest Revenue	175,000	175,000	436,348	261,348	249.34%
PLP - Dept of Revenue	125,000	125,000	61,961	(63,039)	49.57%
IOWAccess Citizen Facing Website Grant	-	-	23,824	23,824	
Great Lakes Payment	3,908,540	3,908,540	4,802,619	894,079	122.88%
Federal Awards/Grants					
<i>GEAR UP 2.0 Trust Fund Transfer</i>	1,599,543	1,599,543	1,599,543	-	100.00%
<i>GEAR UP 2.0 Scholarship</i>			1,200	1,200	
<i>State Aid to ETV Foster Care</i>	504,271	504,271	484,035	(20,236)	95.99%
<i>GEAR UP Subgrants</i>	1,000,000	1,000,000	824,231	(175,769)	82.42%
<i>John R. Justice Grant</i>	36,585	36,585	36,585	-	100.00%
<i>Other¹</i>	831,409	831,409	624,763	(206,646)	75.15%
Subtotal Federal Awards/Grants	3,971,808	3,971,808	3,570,357	(401,451)	89.89%
Total Revenues:	\$8,709,629	\$8,709,629	\$9,469,264	\$759,635	108.72%
Expenditures					
Salary and Benefits	4,069,348	4,069,348	3,503,014	(566,334)	86.08%
Travel	118,872	118,872	99,531	(19,341)	83.73%
Office Supplies & Postage	81,453	81,453	50,620	(30,833)	62.15%
Printing & Binding	134,802	134,802	46,444	(88,358)	34.45%
Advertising & Publicity	153,967	153,967	32,693	(121,274)	21.23%
Communications (ICN and Cellular)	45,377	45,377	62,476	17,099	137.68%
Rentals	182,764	182,764	212,319	29,555	116.17%
Prof & Scientific Services ²	250,127	250,127	101,545	(148,582)	40.60%
Outside Services	252,140	252,140	286,149	34,009	113.49%
<i>CE Subgrants</i>	480,000	480,000	299,941	(180,059)	62.49%
Intra-State Reimbursement	69,598	69,598	68,950	(648)	99.07%
IT Equip. & Software/ Outside Serv	863,290	863,290	704,914	(158,376)	81.65%
Expenditures from Federal Awards/Grants					
<i>GEAR UP Subgrants</i>	1,000,000	1,000,000	824,231	(175,769)	82.42%
<i>GEAR UP State Aid / Trust account</i>	1,599,543	1,599,543	1,600,743	1,200	100.08%
<i>State Aid to ETV Foster Care</i>	504,271	504,271	484,035	(20,236)	95.99%
<i>John R. Justice Grant</i>	36,585	36,585	36,585	-	100.00%
Subtotal Federal Awards/Grants	3,140,399	3,140,399	2,945,594	(194,805)	93.80%
ETV Unexpended funds			9,141		
Total Expenditures:	\$9,842,137	\$9,842,137	\$8,414,190	(\$1,427,947)	85.49%
Net Income/ Loss	(\$1,132,508)	(\$1,132,508)	\$1,045,933		
AmeriCorps Grant and administrative expense reimbursements from GEAR UP and ETV grants¹					
Consultant and professional fees for Community Engagement and GEAR UP & Website update expenses²					

Iowa College Student Aid Commission
Summary of Resources and Expenditures as of June 30, 2019
Program Summary

	STATE APPROPRIATED PROGRAMS	STATE MANDATED/UNFUNDED PROGRAMS RELATED TO CHAPTER 261 OF IOWA CODE- POSTSECONDARY EDUCATION, BRANSTAD STATE FAIR GRANT, LOAN PROGRAMS	FEDERAL GRANT/PROGRAMS	COMMUNITY ENGAGEMENT	FFELP/PLP COLLECTIONS, GREAT LAKES	TOTALS
FY2019 Number of Programs	12	7	5	3	2	29
FY2019 Fed Award (Admin)/ Others		100,000	2,335,680	0	4,208,540	6,644,220
FY2019 State Appropriation/Grant (Scholarship)	63,529,513	11,000	540,856		-	64,081,369
FY2019 State Admin/Fed Drawdown/Fees/Others	429,279	144,876	3,570,357	-	5,300,928	9,445,440
Personnel	574,494	577,997	1,516,805	812,699	21,018	3,503,014
Travel	3,290	5,349	61,373	29,400	120	99,531
Supplies, Printing & Binding, Postage	13,269	14,347	44,004	24,957	485	97,064
Support-Rent, Communication, Prof/Outside Service	50,450	51,735	428,326	130,132	1,846	662,489
State Legal, Audit, State Reimbursements	10,430	11,284	31,046	15,810	382	68,950
Advertising & Publicity	3,553	3,574	11,714	13,723	130	32,693
State Transfer/Reimbursements/IT	111,765	113,179	315,938	159,942	4,089	704,914
<i>Total Operating Cost</i>	<i>767,250</i>	<i>777,466</i>	<i>2,409,206</i>	<i>1,186,663</i>	<i>28,070</i>	<i>5,168,655</i>
Scholarship/Aid to Individuals/Trust	60,235,535	4,000	521,818	-	-	60,761,353
Payment to Scholarship Trust	-	-	1,599,543	-	-	1,599,543
Grants to K-12 Schools/Communities	-	-	824,231	299,941		1,124,172
Total Expenditures (Incl. Scholarship)	61,002,785	781,466	5,354,798	1,486,604	28,070	68,653,723
Fund Committed for Scholarship and Aid	3,546,708	7,000	20,236	-	-	3,573,944
<i>Net Gain / Loss</i>	<i>(590,701)</i>	<i>(632,590)</i>	<i>(1,804,678)</i>	<i>(1,486,604)</i>	<i>5,272,858</i>	758,285
<i>Overall % of Total Expense</i>	<i>88.86%</i>	<i>1.14%</i>	<i>7.80%</i>	<i>2.17%</i>	<i>0.04%</i>	<i>100.00%</i>